

**Library Board of Trustees**

**August 17, 2016**

**Library Conference Room**

**Present** – Daufeldt, Dew, Gordon, Gradert, Moravec, Olson, Regennitter

**Absent** – Johnson

**Staff** – Anderson-Peck, Benefiel, Collins, Fiedler

**Friends Rep** – None

**Guest** – Mark LeRette

**Call to Order** – President Daufeldt called the meeting to order at 4:35 p.m.

**Approve Agenda** – Gordon moved to approve the agenda as amended to add approval of minutes of the Special Board of Trustees Meeting held June 30, 2016. Second by Regennitter. All ayes. Motion carried.

**Approve Minutes** – Gradert moved to approve the minutes of June 15, 2016 as written. Second by Gordon. All ayes. Motion carried. Olson moved to approve the minutes of June 30, 2016 as written. Second by Gordon. All ayes. Motion carried.

**Ratify Bills for Payment** – Regennitter moved to ratify the following bills for payment. Second by Dew. All ayes. Motion carried.

7-8-16            \$28,209.22

7-22-16          \$18,987.05

8-5-16            \$ 5,236.93

8-19-16          \$11,402.48

**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that Summer Reading ended last week. The number of minutes read was up substantially. The Muscatine Journal covered the final event out at the high school on Saturday August 13.

One of our long-time staff members, Cindy Eggenburg, will retire at the end of September.

Staff would like to thank the Friends for purchasing a new copier for use by the public.

**Director's Report** – Collins turned in her written report. She explained further about the weeding process that all libraries undertake. We are starting to weed duplicate items that staff feels will sell well at the Friends' book sale in September. Heavier weeding will take place as we get closer to moving.

### **Old Business**

**Summer Reading Wrap-up** – Collins reported that Summer Reading was very successful this year. Instead of big entertainment programs once a week, smaller class-type activity programs were held twice and sometimes three times daily. The library was also a United Way snack site this year, which drew some kids in for the free snack who ended up staying for the afternoon programs as well. We will keep the general format for next summer, although our focus may shift toward the middle and end of the summer months so as to not compete with other activities such as College for Kids and vacation Bible schools that usually take place in June.

**HNI Building Update** – Until the architect is hired we will not know how much shelf space will be available in the new building. Collins and Fiedler have been talking to the Public Works director concerning maintenance of both the inside and outside of the new building. Gary Carlson will speak to the City Council at their August 25 meeting.

**LENA Update** – With all the focus right now on the move to the new building, Collins will ask if we can delay the implementation of LENA for one year until Spring of 2018.

### **New Business**

**New Board Officers** – Gradert moved to keep the current slate of officers, President Daufeldt, Vice President Olson and Secretary Gordon, for the new FY. Second by Moravec. All ayes. Motion carried.

**Adjournment** – Gordon moved to adjourn the meeting. Second by Olson. All ayes. Motion carried. The meeting was adjourned at 5:35 p.m.

The next meeting of the Library Board of Trustees will be Sept. 21, 2016 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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