



City of Muscatine

LIBRARY BOARD OF TRUSTEES Wednesday, December 14, 2022

The Library Board of Trustees meets on the 3rd Wednesday of each month at 4:30 p.m. in the Library Conference Room

AGENDA

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
4. **RATIFY BILLS FOR PAYMENT**
5. **RECEIVE COMMUNICATION**
6. **CITIZENS SPEAK**
7. **STAFF LIAISON**
8. **FRIENDS' REPORT**
9. **DIRECTOR'S REPORT**

10. **BOARD TRAINING**

- A. Chapter 5: Approving and Monitoring the Budget (15 minutes)

11. **OLD BUSINESS**

- A. **Fine Free Update** - Request to approve use of Unique Management Services to recover long overdue/missing materials beginning Jan 1st, 2023

12. **NEW BUSINESS**

- A. Request to amend and approve Circulation policy
- B. Request to approve library closure for Jan 12th, 2023 for annual staff in-service
- C. Request to approve Library Holiday closure calendar for 2023

13. **ADJOURNMENT**

14. **NEXT MEETING** January 18, 2023 at 4:30pm