

Musser Public Library Board of Trustees

February 19th, 2019

4:30 pm

408 East 2nd Street

Call to Order: Meeting was called to order at 4:30 pm by John W.

Approval of Agenda: Amended to include approval of payment for the exterior signs under Old Business. Peggy moved to accept amendment and agenda, seconded by Jon M., motion passed.

Approval of Minutes: Jane moved to accept, Peggy seconded, and motion passed.

Ratify Bills for Payment: Peggy moved to accept and Bret seconded, motion passed.

Citizen speak: None

Friends Report: No report

Staff Liaison: No report

Director's Report: P. Collins reported that staff is still working on LENA, hoping for first class in April. People have approached her wanting to use/rent library grounds for different events.

Old Business:

1. Finalized exterior signage, designs are as previously shown. Total cost is \$32,831 with \$30,0815 to Nesper Sign and \$2016 to Shaw Electrical paid for by Carver Grant. Project should take 6-8 weeks. Bret moved to accept and Jane seconded. Motion passed.

New Business:

1. Circulation Policy - Bobby reported new policy was existing and/or borrowed from different Rivershare libraries' policies. Will need to be updated for future juvenile fine policy.
2. Discussed policies needed for accreditation. Nancy moved to approve the following: Circulation policies, Personnel Policy, most recent budget, by-laws, and ADA checklist; Peggy seconded, motion passed.

Adjourn: Meeting was adjourned at 5:03 pm. Peggy moved, Bret seconded.

Next Board meeting March 20, 2019