

Library Board of Trustees- Discussion

New Building Library Board Room

June 21, 2017

4:30 pm

Present: Daufeldt, Gradert, Gordon, Moravec, Olson, Regennitter

Absent: Dew, Johnson, Wojtecki

Staff: Benefiel, Bridgewater, B. Collins, P. Collins, Fiedler

Friends Rep: None

Guest: Andrew Fangman

Call to Order: President Daufeldt called the meeting to order at 4:32 p.m.

Approval of Agenda: Olson moved to approve the agenda as amended Second by Regennitter.

Motion Carried

Approval of Minutes: Gordon moved to approve the minutes as presented for May 17, 2017. Second by Olson. Motion carried.

Ratify Bills for Payment: Regennitter moved to ratify the following bills for payment. Second by Gordon. Motion carried:

6/2/17	\$5,476.90
6/16/17	\$25,035.66

Citizens Speak: None

Staff Liason: Benefiel reported that as of late, staff is not allowed to enter the building due to water damage.

Friend's Report: Willits was not present to update but Collins added the following: At the last Friends meeting there was no quorum, so Willits will talk to the treasurer about the request made from last meeting about being a representative for fund establishment.

Directors Report: Collins did not have a written report but verbally reported on the following:

Current Library Building: Collins reported that a sheet metal cover from the Clark House punctured a hole in the library roof. Rain drained into the building through the electrical conduit. The fire alarm alerted the fire department. The floors are soggy and the computer lab is destroyed. Collins does not want to replace all 14 computers but would like to replace 10 and buy more laptops and tablets for the new building. All the current computer equipment is insured and the library will be reimbursed for the computer fund. The roof is patched but staff cannot be in the building because of the 150 degree fans. The carpet will be steam cleaned after Servpro is finished and their equipment is packed up.

Fielder added that the items that were the wettest were the boxes housing the Grossheim photographs. The photos were taken out and put in an air conditioned room. The photos are looking good.

Collins noted that there is no presence of mold yet. It is 20% humidity in the building currently. Staff who are part-time at 20 hours will be compensated. Dan Chapman and Kimi Bridgewater have worked and helped out a lot. The three other part-time categories did not work but will get paid. The full time staff has also worked incredibly hard. Collins noted how proud she was of staff.

Old Business-

Library Board Term Expirations: Collins will find out if the board member renewals went through

Update on New Building: Collins reported that she had a really productive meeting with Randy Hill and Glenn Stelzner.

Fiedler handed out estimated expenses for the new building. Collins went over each item in explanation. The current estimated expense gap is \$-402,157 but some of the items on the list can be removed such as bike rental etc. The Stanley Health fund might pay for the bikes. All items can be adjusted and added to the CAT Grant. Depending on the grant, the library move date as of right now is the 2nd quarter of 2018.

Update on CAT Grant: Andrew is writing the grant for the CAT Grant and it is due 7/14/17. The Envision Iowa Board will review the grant and they will be the determining factor for how quickly it moves. The Vision Iowa Board will review the presentation in September. The soonest action would be possibly in October. There may be a lot of questions coming back before September. If there is no gap, movement can go fast. Currently, there is an \$18,000 gap to the million dollars. There will need to be fundraising to raise more, otherwise the progress is halted. By the end of the week, Andrew will have more finalized numbers for where the project stands. Letters of support from organizations and companies will start being collected.

Library Fundraising for New Building and LENA: United Way has shown huge interest in the LENA program. The first three years of the program would estimate around \$250,000. Gordon questioned who would do the grant writing for funding. Collins noted individuals have shown a lot of support and that it is possible to do the grant writing but the state has not found any without opening it into a bi-state program. Regennitter suggested talking to Ames and other places who are doing the LENA program.

Gordon motioned to approve the library spending \$13,101 for 10 replacement computers, printers, and surge protectors due to water damage. Second by Reginnetter. All ayes. Motion carried.

Collins discussed the budget for the end of the fiscal year. She is hoping to use the budget to purchase a portable stage, otherwise the money left in the budget would roll over to the computer fund and then it can only be used for computers. The total amount for the stage would be approximately \$11,000.

Collins is also hoping to use the money for a new logo design by Mike Shields, hotel/flight for the LENA conference, new databases, magazine additions, toys, and collection development analysis.

New Business-

The Reggio Emilia Approach to Summer Reading: Betty Collins discussed the differences of summer reading compared to previous years. This year, the children's department is making a large effort to document videos and interview parents at programs. This is a way to show why Musser's programs make a difference. Betty has been enrolled in a master's program emphasizing constructiveness theory. This focuses on what the child is doing and how to make their learning deeper. The Reggio Emilia Approach is a widely recognized philosophy approach that documents and encourages deeper thinking. Michelle, an intern, is documenting the children's work for Musser's Share Fair on August 8th where the kids will show off their art and writing from the summer.

Meeting adjourned at 6:17 pm

The next meeting of the Library Board of Trustees will be Wednesday, July 21, 19 at 4:30 pm.