

Library Board of Trustees

October 19, 2016

Library Conference Room

Present – Daufeldt, Gordon, Gradert, Johnson, Moravec, Olson, Wojtecki

Absent – Dew, Regennitter

Staff – Anderson-Peck, Collins, Fiedler

Friends Rep – Willits

Call to Order – President Daufeldt called the meeting to order at 4:30 p.m.

Approve Agenda – Gordon moved to approve the agenda as presented. Second by Olson. All ayes. Motion carried.

Approve Minutes – Olson moved to approve the minutes of September 21, 2016 as written. Second by Gordon. All ayes. Motion carried.

Ratify Bills for Payment – Gradert moved to ratify the following bills for payment. Second by Gordon. All ayes. Motion carried.

10-6-16 \$26,791.06

10-21-16 \$ 8,466.55

Citizens Speak – None

Staff Liaison – Benefiel on vacation, no report.

Friends Report – Willits reported that the Friends are starting to plan for their annual Trivia Night to be held in January or February. A donation of \$150.00 was given for prizes for the annual Teen Read Challenge, in which Musser teens compete with teens of other RiverShare libraries.

Director's Report – Collins turned in her written report covering the Goals and Objectives portion of the upcoming budget process.

Old Business

Contract With OPN – Moravec moved to authorize Library Director Collins to enter into the contract with OPN Architects and to pay the contract with funds from the Trust. Second by Olson. All ayes. Motion carried.

Tentative Architectural Time Frame – Discussion was held.

New Business

Suggested Closed Dates for Calendar Year 2017 – Gordon moved to approve the suggested closed dates for 2017 as presented. Second by Olson. All ayes. Motion carried.

Staffing New Building in View of Budget Process – Because we will be much busier in the new building, it is felt that more staffing will be necessary. Discussion was held.

Schedule Library Steering Committee Meeting – Collins and the Board feel that it would be good to call together the Steering Committee to update them on the new building progress and to give them facts in order for them to speak knowledgably to others in the community. A date before Thanksgiving will be chosen and invitations will be sent.

How to Handle New Building Publicity – Olson suggested a FAQ list which could cover a lot of issues and be used by staff, Board members, and Steering Committee members when talking to the public.

Motion to Adjourn – Wojtecki moved to adjourn at 5:35 p.m. Second by Gradert. All ayes. Motion carried.

The next meeting of the Library Board of Trustees will be Wednesday November 16, 2016 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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