

Library Board of Trustees

September 21, 2016

Library Conference Room

Present – Daufeldt, Dew, Gordon (via phone), Gradert, Johnson, Moravec, Olson

Absent – Regennitter

Staff – Anderson-Peck, Collins, Fiedler

Friends Rep – Willits

Call to Order – President Daufeldt called the meeting to order at 4:30 p.m.

Approve Agenda – Gradert moved to approve the agenda as presented. Second by Moravec. All ayes. Motion carried.

Approve Minutes – Olson moved to approve the minutes of August 17, 2016 as written. Second by Dew. All ayes. Motion carried.

Ratify Bills for Payment – Dew moved to ratify the following bills for payment. Second by Gradert. All ayes. Motion carried.

9-2-16 \$8,306.03

9-16-16 \$5,413.26

Citizens Speak – None

Staff Liaison – None

Friends – Willits reported that the recent Friends Book Sale was the most successful and biggest ever, with three times the traffic and a large variety of donated items to choose from. They made a total of \$3,279.00. HyVee donated bags that were used for customers to “fill a bag for \$20” and Curious George was on hand for the final day of the sale. The Friends had lots of free media advertising including Voice of Muscatine, Facebook and What’s Up Muscatine.

Director’s Report – Collins turned in her written report. She added that current shelver Mallory Moffitt will replace Library Technician Cindy Eggenburg when she retires at the end of September. For now we will try to make do with two shelvers instead of three, with the two remaining shelvers possibly taking on more hours.

Old Business

HNI Building – A preliminary letter to the Carver Trust has been written and will be sent within the next few days. A suggestion was made to call a meeting with the Library Steering Committee to keep them up to speed on the progress being made in regard to the new building. Randy Hill will be meeting in Cedar Rapids with the architect soon to negotiate costs. The City wants to use Library budget money to pay for cleaning in the new building. Daily cleaning is currently paid from the Building and Grounds budget.

Board Vacancy – Olson moved to nominate John Wojtecki to fill the vacancy on the Library Board of Trustees. Second by Dew. All ayes. Motion carried. The paperwork will be filled out and forwarded to the Mayor. Approval by the City Council will follow.

New Business

RiverShare Restricted Holds – As of November 1st RiverShare will set Polaris to restrict Illinois township patrons' ability to place Holds for themselves. They will need to request staff to place their Holds and will be restricted to choosing from Musser items only. We will phone the township patrons with Holds to explain the situation.

The meeting was adjourned at 5:17 p.m. The next meeting of the Library Board of Trustees will be Wednesday October 19, 2016 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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