

**Library Board of Trustees  
August 17, 2011  
Library Conference Room**

**Present** – Compton, Knoernschild, Moravec, Regennitter, Wojtecki

**Absent** – Gordon, Olson, Rodriguez, Stelzner

**Staff** – Anderson, Benefiel, Collins

**Friends Rep** – Gabbard

**Call to Order** – Vice President Wojtecki called the meeting to order at 4:30 p.m.

**Approve Agenda** – Knoernschild moved to approve the agenda as amended to move Old Business item Tour Finished Basement to the end of the meeting. Second by Regennitter. All ayes. Motion carried.

**Approve Minutes** – Regennitter moved to approve the minutes from July 20, 2011 as written. Second by Compton. All ayes. Motion carried.

**Ratify Bills for Payment** – Compton moved to ratify the following bills for payment. Second by Regennitter. All ayes. Motion carried.

8-5-11	\$18,377.40
8-19-11	\$12,982.85

**Citizens Speak** – None present.

**Staff Liaison** – Benefiel expressed how pleased the staff is with the newly remodeled basement office area. On behalf of everyone, he thanked the Board for purchasing the new furniture. The whole project has been a big morale booster.

Several staff members have already attended training sessions for the new Polaris operating system and more training is scheduled throughout the upcoming months.

**Friends Report** – Gordon and Regennitter attended the Friends meeting held August 10. As new Library Board members, they wanted to familiarize themselves with the purpose of the group. Regennitter felt that there should be some joint planning between both Boards to clarify what needs there are and to determine what the focus should be. The Friends want to move forward in a positive way by restructuring the membership levels and offering members various opportunities to become more involved.

**Director's Report** – Collins turned in her written report outlining plans for "Mission Possible: Technology Training for the Rest of Us" which is scheduled to begin in October. Collins hopes to use Enrich Iowa funds to cover the first year's costs. Knoernschild moved to proceed with "Mission Possible". Second by Compton. All ayes. Motion carried.

**Old Business**

**Amy Meyer Memorial Bike Rack** – After discussing several issues and concerns, the Board decided to table until the next meeting the decision of whether or not to accept this donation.

**Joint Committee with MCSA Board** – It was agreed that ongoing communication between the Library Board and the MCSA Board would help to quickly resolve any issues arising from the close proximity of the homeless shelter to the library. Collins will speak with David Ivie, President of the MCSA Board, to determine his level of interest in forming a committee of six members (three from each Board).

**New Business**

**Calendar for 2012** – Collins presented the list of City Holidays and proposed Library closed dates for the calendar year 2012. Regennitter moved to approve the proposed dates of closing, with the addition of Sunday December 23, 2012. Second by Compton. All ayes. Motion carried.

**Staff Development** – Collins asked the Board to allow the Library to be closed to the public for two days in 2011 so that staff may take part in team building activities and practice on Polaris, the new operating system. Staff will also take the Myers Briggs Test during this time. Knoernschild moved to close the Library to the public on Monday October 31 and Tuesday November 1, 2011 for Staff Development and In-Service Training. Second by Moravec. All ayes. Motion carried.

**Contract Area Rates for FY 2012-13** – For the last several years when sending the current FY contract to the Illinois townships, Fruitland, and Nichols, we have included the projected rate increase for the following FY so that their governing bodies will have accurate figures when planning their upcoming budget requests. Moravec moved to increase FY 2012-13 rates for the Illinois townships, Fruitland, and Nichols by 2.5%. Second by Regennitter. All ayes. Motion carried.

**Old Business (continued)**

**Tour Finished Basement** – Board members were happy to see that the basement office area has been transformed into a pleasant work environment. The walls, ceiling, and parts of the floor have been painted, new carpet has been installed, old desks have been removed, with new furniture and dividing panels completing the more professional look.

The meeting was adjourned at 5:40 p.m. The next Board of Trustees meeting will be Wednesday, September 21, 2011 at 4:30 p.m.

Respectfully submitted,  
Bev Knoernschild, Secretary  
/ta