

**Library Board of Trustees**

**August 19, 2015**

**Library Conference Room**

**Present** – Daufeldt, Dew, Gordon, Gradert, Moravec, Olson, Sheets

**Absent** – Regennitter

**Staff** – Anderson-Peck, Benefiel, Collins, Fiedler

**Friends Rep** – None

**Guest** – Rose Mary Boesen

**Call to Order** – President Daufeldt called the meeting to order at 4:35 p.m.

**Approve Agenda** – Gordon moved to approve the agenda as presented. Second by Sheets. All ayes. Motion carried.

**Approve Minutes** – Sheets moved to approve the minutes of July 15, 2015 as written. Second by Gordon. All ayes. Motion carried.

**Ratify Bills for Payment** – Dew moved to ratify the following bills for payment. Second by Olson. All ayes. Motion carried.

8-7-15	\$17,059.65
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8-21-15	\$21,916.54
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**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that there will be some staffing changes coming up. Fiedler talked about a patron who is pushing the limits on placing Holds for items from other RiverShare libraries.

**Friends Report** – Collins reported that the Friends will have their book sale at the School Administration Building. They are looking for volunteers to help set up. Books can be donated here at the library for the sale.

**Director's Report** – Collins did not have a written report this month.

She supplied a handout with stats from Summer Reading. Changes for next summer will include having smaller, more active, hands-on programming in place of large performance programs.

The Illinois libraries and St. Ambrose will be leaving the RiverShare consortium at the end of June 2016. St. Ambrose is moving to an academic consortium. The Illinois libraries in RiverShare have been under extreme pressure from the State of Illinois to re-join the Prairie Area Library System (PALS) which serves all other libraries throughout the state of Illinois. The Iowa RiverShare libraries are committed to keeping RiverShare going and may ask the State of Iowa for help in creating a larger consortium.

Collins reported that the circulation staff will be reorganized and a new schedule with a 4 week rotation will take effect on Sept. 14. The vacant library technician position will be replaced with three lower level page positions. This move will save between two and three thousand dollars in personnel costs and will allow circulation and reference staff to concentrate more on customer service while the pages take over tasks behind the desk that do not involve patron interaction.

### **Old Business**

**Building Program** – Discussion was held and concerns were expressed. It is felt that Gere Dismer could be more specific about costs involved with both remodeling the current building and building a new one.

### **New Business**

**Reappointment of Olson** – Bret Olson was originally appointed to the Library Board of Trustees to fill out a vacated term. That term ended on June 30, 2015. Sheets moved to reappoint Olson to the Library Board of Trustees for his first full term. Second by Gordon. All ayes. Motion carried.

**Board Vacancy** – Jim Compton resigned his position on the Library Board of Trustees in July 2015. The replacement to fill out Compton's term needs to be male and live within the city limits.

**Confidentiality Policy** – A new confidentiality policy was drafted to include non-disclosure of patron email addresses. Moravec moved to adopt the Confidentiality Policy as presented. Second by Olson. All ayes. Motion carried.

The meeting was adjourned at 6:00 p.m. The next meeting of the Library Board of Trustees will be Sept 16, 2015 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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