

Library Board of Trustees

December 18, 2013

Library Conference Room

Present – Compton, Daufeldt, Dew, Moravec, Olson, Regennitter, Sheets, Wojtecki

Absent – Gordon

Staff – Anderson-Peck, Benefiel, Collins

Friends Rep – None

Call to Order – President Wojtecki called the meeting to order at 4:30 p.m.

Approve Agenda – Olson moved to approve the agenda as amended to add under New Business a request to close the library on the evening of January 10 and all day January 11 for the 2014 Winter Event. Second by Regennitter. All ayes. Motion carried.

Approve Minutes – Daufeldt moved to approve the minutes of November 20, 2013 as written. Second by Compton. All ayes. Motion carried.

Ratify Bills for Payment – Olson moved to ratify the following bills for payment. Second by Daufeldt. All ayes. Motion carried.

12-6-13 \$4,937.88

12-20-13 \$2,893.49

Citizens Speak – None

Staff Liaison – Benefiel had no report this month.

Friends Rep – No meeting in December.

Director's Report – Collins turned in her written report.

Old Business

Registration Policy for Big Brothers Big Sisters – Dew moved to adopt the policy as presented. Second by Daufeldt. Seven ayes and one abstention. Motion carried.

Strategic Plan – Sheets moved to approve engagement of Quad City Leadership Consulting Inc. as outlined in the strategic planning proposal presented to the Board.

Second by Moravec. All ayes. Motion carried. The Board requested a monthly update on progress status.

Budget Process – Collins reported that the FY 2014-15 Budget Request was turned in on time on December 13, 2013. Collins will present the budget request to the City Council on February 1, 2014 and invites Board members to attend if possible. Collins will meet with representatives from Muscatine County in January to request funding from the County. The Capital Improvement Project Request is not part of the budget process.

New Business

Shelving and Furniture - The shelving for dvds, video games, and children's dvds is getting very tight. Collins reported that a representative from Paragon was in to measure for more shelving and will be giving us a quote. Paragon will also resolve the issue of the peeling end tables. Collins asked the Board to consider funding the new shelving from the Trust. More discussion will be held next month.

Winter Event Closing – Sheets moved to close the library to the public at 4:00 p.m. on Friday January 10, 2014 and all day on Saturday January 11, 2014 for the Winter Event Pirate Extravaganza. Second by Olson. All ayes. Motion carried.

The meeting was adjourned at 5:10 p.m. The next meeting of the Library Board of Trustees will be Wednesday January 15, 2014 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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