

**Library Board of Trustees**

**February 18, 2015**

**Library Conference Room**

**Present** – Compton, Dew, Gordon, Moravec, Olson, Regennitter, Wojtecki

**Absent** – Daufeldt

**Staff** – Anderson-Peck, Benefiel, Collins, Fiedler

**Friends Rep** – None

**Call to Order** – President Wojtecki called the meeting to order at 4:30 p.m.

**Approve Agenda** – Gordon moved to approve the agenda as amended to add to New Business a brief re-cap of the City budget hearing. Second by Olson. All ayes. Motion carried.

**Approve Minutes** – Olson moved to approve the minutes of January 21, 2015 as written. Second by Gordon. All ayes. Motion carried.

**Ratify Bills for Payment** – Regennitter moved to ratify the following bills for payment. Second by Dew. All ayes. Motion carried.

2-6-15            \$4,529.79

2-20-15        \$14,953.92

**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that the staff is happy that Bobby has returned to his job as Assistant Director.

**Friends Rep** – None

**Director's Report** – Collins reported that her time has been mostly devoted to preparing for the budget hearings at both the City and County levels. She and staff have also begun working with the consultants on the Needs Assessment & Master Plan Study.

## **Old Business**

**Strategic Plan** – Collins submitted her suggestions for a workable timeframe. Some refining may be necessary as we proceed.

**Space Needs Assessment** – The architect, space planner and engineers made their initial visit today. The engineers looked at the mechanicals and blueprints of the building. The architect and space planner met with senior staff. Three scenarios will be considered – stay in this building and remodel, repurpose another existing building, and build a new library. Plans and costs will be presented for each option.

**County Budget Request** – Collins met with the County Board of Supervisors on January 22 to present the Library's budget request for FY 2015-16. We are hoping to be granted a small increase. Muscatine County allocates funds to the West Liberty and Wilton libraries in addition to Musser.

## **New Business**

**The Return of Bobby** – After approximately one month away, Bobby Fiedler has returned to his job as Assistant Director. Some focus will change regarding his duties, along with some different challenges and opportunities. The entire staff is pleased to have him back.

**City Budget Hearing** – Collins has heard no negative feedback. As of now, the Library's budget has not been cut. The entire City budget will be certified in March.

**Contract Areas** – The suggested increase for library contract services for the Illinois townships of Drury, Eliza, Buffalo Prairie and New Boston and for the City of Fruitland Iowa for FY 2015-16 is 2.5%. Sheets moved to approve the suggested increase of 2.5% for the Illinois townships and Fruitland contracts for FY 2015-16. Second by Compton. All ayes. Motion carried.

The meeting was adjourned at 5:35 p.m. The next meeting of the Library Board of Trustees will be March 18, 2015 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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