

## Library Board of Trustees

February 20, 2013

### Library Conference Room

**Present** - Compton, Gordon, Knoernschild, Moravec, Olson, Regennitter, Stelzner, Wojtecki

**Absent** - Dew

**Staff** - Anderson-Peck, Benefiel, Collins

**Friends Rep** - Gabbard

**Call to Order** - President Wojtecki called the meeting to order at 4:33 p.m.

**Approve Agenda** - Olson moved to approve the agenda as presented. Second by Stelzner. All ayes. Motion carried.

**Approve Minutes** - Olson moved to approve the minutes of December 19, 2012 as written. Second by Gordon. All ayes. Motion carried.

**Ratify Bills for Payment** - Gordon moved to ratify the following bills for payment. Second by Knoernschild. All ayes. Motion carried.

1-4-13	\$6,852.26
1-18-13	3,318.33
2-8-13	9,983.30
2-22-13	5,031.94

**Citizens Speak** - Nothing to report.

**Staff Liaison** - Benefiel thanked the Board on behalf of the staff for allowing the library to be closed to the public on January 18 for staff development. The day was spent becoming more familiar with upgrades to the Polaris system and discussing ways to improve communication between staff members. Several of the communication ideas have been implemented.

**Friends Report** - Gabbard reported that the Friends' Trivia Night fundraiser on February 8 was a big success. There were 17 tables with 121 players and \$1,400 was raised after expenses.

The Friends' annual meeting, as required by their bylaws, will be held in March.

**Director's Report** - Collins turned in her written report. In addition, she reported that the elevator has not been working well and that, because it is so old, parts for it are hard to get. Randy Hill has promised that \$70,000 will be allocated in his FY 2013-14 budget to refurbish the

existing elevator. His department will continue to deal with any issues that come up through the end of the current fiscal year. A new elevator costs well over \$100,000 and will not be purchased at this time.

### **New Business**

**Homebound Department** - Collins will bring a plan outlining possible changes to the next meeting.

**FY 2013-14 Budget** - The City Council did not cut the library's budget request.

**Grossheim Calendar** - Gordon moved to allow images from the Grossheim photo collection to be used for a 2014 calendar which the Friends will sell as a fundraising project. Second by Regennitter. All ayes. Motion carried.

**Email** - Regennitter moved to grant permission for Collins to send an email to City Administrator Mandsager regarding facility talks between Musser Library and MCC. Second by Gordon. All ayes. Motion carried.

**Recent Saturday Activity** - Collins reported that patron Rudy Villarreal has now been banned for life from the library. The latest incident involved him throwing books and a kick stool over the balcony, narrowly missing patrons and staff, as well as threatening to climb over and jump off the balcony. Staff have been told to call the police if he comes into the building.

**New e-Format** - Starting in March the library will offer 85 popular magazine titles online through Zinio. This will be in addition to our hard copy magazines, some of which will eventually be phased out.

The meeting was adjourned at 5:40 p.m. The next meeting of the Library Board of Trustees will be Wednesday March 20, 2013 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

/ta