

Library Board of Trustees

March 20, 2013

Library Conference Room

Present - Compton, Dew, Gordon, Knoernschild, Moravec, Olson

Absent - Regennitter, Stelzner, Wojtecki

Staff - Anderson-Peck, Benefiel, Collins

Friends Rep - Gabbard

Call to Order - Vice President Olson called the meeting to order at 4:40 p.m.

Approve Agenda - Compton moved to approve the agenda as amended to table the Pinterest demonstration until next month. Second by Gordon. All ayes. Motion carried.

Approve Minutes - Moravec moved to approve the minutes of February 20, 2013 as written. Second by Knoernschild. All ayes. Motion carried.

Ratify Bills for Payment - Dew moved to ratify the following bills for payment. Second by Gordon. All ayes. Motion carried.

3-8-13	\$15,703.35
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3-22-13	7,914.81
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Citizens Speak - Nothing to report.

Staff Liaison - Benefiel reported that the front desk has been very busy with new patrons coming in to get library cards so that they can download magazines from Zinio. The recent news article in the Muscatine Journal helped spread the word about this latest electronic resource being offered by the library.

Friends Report - Gabbard reported that the Friends held their Annual Meeting in March. They are checking on prices to put together a Grossheim calendar for 2014 to be used as a fundraising project. A book sale is planned for September.

Director's Report - Collins turned in her written report on her tour of the Iowa City Public Library, where she collected several good ideas that could possibly be implemented here. Discussion was held regarding obtaining quotes from consultants who could advise the Library Board of Trustees on long range planning options. Collins will contact 3 consultants to inquire about their fees.

Old Business

Homebound Dept. Plan-In-Progress - Collins has met with Homebound Coordinator Jenny Howell to discuss ways to restructure and streamline the Homebound Delivery Department. It was decided to roll out any changes slowly in order to let the patrons get used to the new procedures. Some of the changes discussed include scheduling deliveries all on the same day once a month, recruiting volunteers to deliver to the assisted living facilities, and giving up possession of the van in return for the use of a City car when needed.

New Business

Plans for Enrich Iowa Money - Collins provided a list of needed items which could be paid for with the \$16,648.73 given to the library by the State of Iowa. The purchase plan consists of 1 bookdrop cart for the outside bookdrops, 3 barcode scanners, 1 AWE Afterschool Edge Computer for the children's Dept., new banners for the webpage, a book display, replacement of worn microfilm reels, Zinio downloadable magazines, and shelves for the music bins. The Board agreed that this is a diverse list of items and that the money would be well-spent on them.

Posting Policy for Social Media - Knoernschild moved to accept the Posting Policy for Social Media as presented. Second by Compton. All ayes. Motion carried.

The meeting was adjourned at 5:30 p.m. The next meeting of the Library Board of Trustees will be Wednesday April 17, 2013 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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