

**Library Board of Trustees**

**May 15, 2013**

**Library Conference Room**

**Present** – Compton, Dew, Knoernschild, Moravec, Olson, Wojtecki

**Absent** – Gordon, Regennitter, Stelzner

**Staff** – Anderson-Peck, Benefiel, B. Collins, P. Collins

**Friends Rep** – Gabbard

**Call to Order** – President Wojtecki called the meeting to order at 4:30 p.m.

**Approve Agenda** – Olson moved to approve the agenda as amended to move the New Business item to follow the Staff Liaison report. Second by Compton. All ayes. Motion carried.

**Approve Minutes** – Knoernschild moved to approve the Minutes from April 17, 2013 as written. Second by Olson. All ayes. Motion carried.

**Ratify Bills for Payment** – Dew moved to ratify the following bills for payment. Second by Compton. All ayes. Motion carried.

5-3-13            \$3,979.41

5-17-13          \$8,269.51

**Citizens Speak** – Nothing to report.

**Staff Liaison** – Benefiel reported that Fine Free Week kicks off on Saturday May 18 and runs through Friday May 24. Patrons who come in with their card will have their fines on returned items waived. Replacement cards will be free of charge when the patron presents proper identification. Benefiel also thanked Betty Collins and Julie Lear for treating the staff to the annual Summer Reading Breakfast on May 14. Collins' and Lear's explanation of the schedule of events was enhanced by the special, once-a-year appearance by the famous Ms. Information.

**New Business**

**Summer Reading** – B. Collins expressed thanks to the Friends of Musser Library and Central State Bank, both monetary sponsors of the Summer Reading program. Each age group has a theme – “Dig Into Reading” for kids, “Beneath The Surface” for teens,

and “Ground Breaking Reads” for adults.

The kids will be challenged to read 21,000 books. If they meet the goal, Bubba the Alligator will visit on the last day and Betty will read him a story. Bubba has appeared on both the Oprah and Leno TV shows, so he is quite a celebrity. The other celebrity scheduled during Summer Reading is IPTV personality Dan Wardell, who is widely known and always draws a large crowd. Kids will read at their own reading level and will receive a weekly prize when they turn in their reading logs. The point is to encourage reading for pleasure rather than as a way to win a contest.

The teens will set their personal goal of number of pages to read. If they meet their goal they will get a prize. All teen events will be held after hours on Fridays and will include cooking with root vegetables, subway art, a cemetery visit, and croquette. They will have a party on the last day.

All adults who read 5 books will get a \$5 coupon from Elly’s and will be entered for a chance to win one of 3 grand prizes of dinner and a movie.

**Friends Report** – Gabbard reported that there was no meeting in May due to lack of a quorum. P. Collins added that the hospital has donated to the Friends the left over books from their recent sale. These books are currently being stored at the library. Friends president Nicole Willits is trying to arrange for the loan of a semi trailer to store all the items donated for the Friends’ book sale. The Friends have also committed to contributing \$2,000 toward the cost of shipping a children’s exhibit to the library in September.

**Director’s Report** – Collins turned in her written report and discussion was held. Collins is considering running for the school board and asked the Board of Trustees if they have any concerns about this. Those members present felt that there was no conflict of interest involved and wished her luck.

## **Old Business**

**New Board Member** – Stelzner’s last meeting will be June 19. Several names were mentioned as a replacement. The Board gave Collins the go ahead to contact the first person on the list to determine if there was any interest, and to proceed with an invitation if appropriate. All Board appointments must be made by the Mayor, and it is hoped that he will take into consideration the recommendation from the Board of Trustees.

**Homebound Department** – The Muscatine Journal newspaper did a front page article on the Homebound Dept. and its coordinator Jenny Howell. This story generated four calls from people wanting to volunteer to deliver books. We will move to volunteers as

they become available. They must fill out an application and pass a background screen. Howell will continue to deliver as needed until more volunteers sign up.

**Library Hours** – Any change will happen after Labor Day. Collins asked for the Board's input regarding surveying the public for their opinions on a change in library hours. It was decided that between now and the next Board meeting staff would keep track of the door count during certain hours of the day, and that Survey Monkey would be used to get people's opinion. This data will be discussed at the next meeting.

The meeting was adjourned at 5:30 p.m. The next meeting of the Library Board of Trustees will be Wednesday June 19, 2013 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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