

Library Board of Trustees

November 12, 2015

Library Conference Room

Present – Daufeldt, Dew, Gordon, Gradert, Moravec, Olson, Regennitter, Sheets

Absent – None

Staff – Anderson-Peck, Benefiel, Collins, Fiedler

Friends Rep – None

Guest – Rosemary Boesen

Call to Order – President Daufeldt called the meeting to order at 4:33 p.m.

Approve Agenda – Moravec moved to approve the agenda as presented. Second by Gordon. All ayes. Motion carried.

Approve Minutes – Dew moved to approve the minutes of October 21, 2015 as written. Second by Moravec. All ayes. Motion carried.

Ratify Bills for Payment – Gradert moved to ratify the following bills for payment. Second by Olson. All ayes. Motion carried.

11-6-15 \$12,967.78

Citizens Speak – None

Staff Liaison – Benefiel reported that there has been a rash of illness within the staff. He also reported that members of the management staff will be attending a workshop on Nov 19 in Kansas City. They will learn about new trends in collection development and marketing/display ideas.

Friends Report – Collins reported that the Friends are struggling to find fundraising projects that are successful. They could use more members. It was suggested that we invite them to use our tent as an outreach tool. Gordon moved to schedule a joint meeting of the Library Board and Friends Board sometime after the first of the year in order to brainstorm ideas. Second by Sheets. All ayes. Motion carried.

Director's Report – Collins turned in her written report. She is working on filling the Board vacancy and will hopefully have news at the next meeting. We will have a budget decrease in salaries for FY 2016-17 and hope to put that saved money into the

collection. Changes are coming for Summer Reading next year. There will be more hands-on learning for school age kids, which means more work for staff, but the kids will be more engaged. More local performers will be used. Collins talked about the LENA conference in Denver attended by herself, Betty Collins, and early childhood consultant Jody Riibe. They will give a formal presentation to the Board within the next few months.

Old Business

Budget Process – Collins presented a list of goals which she will continue to refine and consolidate before submitting to Finance and the City Administrator.

Board Vacancy – Collins has had a preliminary conversation with one candidate. She will meet with him in the near future and will have more info at the next meeting.

New Business

Community Foundation - The City is ok with us joining the Community Foundation. Further discussion will be held.

Holidays and Closed Dates for Calendar Year 2016 – Gordon moved to approve the list of holidays and closed dates for calendar year 2016 as presented. Second by Olson. All ayes. Motion carried.

The meeting was adjourned at 5:17 p.m. The next meeting of the Library Board of Trustees will be December 16, 2015 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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