

**Library Board of Trustees**

**November 19, 2014**

**Library Conference Room**

**Present** – Compton, Daufeldt, Dew, Gordon, Moravec, Olson, Regennitter, Wojtecki

**Absent** – Sheets

**Staff** – Anderson-Peck, Benefiel, Collins, Fiedler

**Friends Rep** – Willits

**Call to Order** – President Wojtecki called the meeting to order at 4:30 p.m.

**Approve Agenda** – Olson moved to approve the agenda as presented. Second by Gordon. All ayes. Motion carried.

**Approve Minutes** – Daufeldt moved to approve the minutes of October 15, 2014 as written. Second by Gordon. All ayes. Motion carried.

**Ratify Bills for Payment** – Gordon moved to ratify the following bills for payment. Second by Regennitter. All ayes. Motion carried.

11-7-14      \$11,699.96

11-21-14     \$ 4,077.04

**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that a circulation staff member, Nancy Prawdzik, has resigned and is moving to Arizona. Sales of the Friends' coffee is picking up with the colder weather. So far we have sold 123 cups.

**Friends Report** – The group is in the process of planning some small and large fundraisers for 2015. A trivia night will be held on January 30, with the location still to be determined. A book sale will take place in the 3<sup>rd</sup> quarter of 2015.

**Director's Report** – Collins turned in her written report. She also talked about the City policy regarding use of the HyVee fuel saver card on City purchases.

## **Old Business**

**Strategic Planning** – Collins reviewed the rough draft of the Strategic Plan. Discussion was held. Collins will bring to the next meeting a revised document with realistic time frames.

## **New Business**

**Budget** – The budget is due in mid-December. We will be submitting a flat budget request. The commercial property tax rollback will take effect in FY 2015-16. Collins will be addressing the City Council at their meeting on Dec 11. She will talk about the changes she has made and will show the large maps pinpointing our library cardholders. Board members are welcome to attend this meeting.

**Library Holidays/Closed Dates 2015** – Gordon moved to approve the library holidays/closed dates for 2015 as presented. Second by Dew. All ayes. Motion carried.

**Alcohol at Public Programs** – Collins asked the Board to consider approving alcohol use at select library programs. It is felt that in some instances it would increase attendance and enhance the program environment. Funds to purchase the alcohol would come out of the Trust rather than the regular library budget. Moravec moved to approve providing alcohol at select functions sponsored by the library or affiliated groups, subject to advance approval by the Board of Trustees and the City Council on an event by event basis. Second by Compton. All ayes. Motion carried.

The meeting was adjourned at 5:40 p.m. The next meeting of the Library Board of Trustees will be Wednesday December 17, 2014 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

/ta