

**Library Board of Trustees**

**November 20, 2013**

**Library Conference Room**

**Present** – Compton, Daufeldt, Dew, Moravec, Regennitter, Sheets, Wojtecki

**Absent** – Gordon, Olson

**Staff** – Anderson-Peck, Benefiel, Collins, Van Winkle

**Friends Rep** – Gabbard

**Call to Order** – President Wojtecki called the meeting to order at 4:34 p.m.

**Approve Agenda** – Compton moved to approve the agenda as amended to introduce the new Board member and new Staff member before ratification of the bills. Second by Regennitter. All ayes. Motion carried.

**Approve Minutes** – Regennitter moved to approve the minutes of October 16, 2013 as written. Second by Compton. All ayes. Motion carried.

**Introductions** – Collins introduced new Board member Jane Daufeldt and welcomed her to the group. Daufeldt fills the unexpired term of Bev Knoernschild.

Collins also introduced new library staff member Jim Van Winkle. He has taken over the social media and adult programming portion of the position vacated by Saren Black.

**Ratify Bills for Payment** – Moravec moved to ratify the following bills for payment. Second by Daufeldt. All ayes. Motion carried.

11-8-13        \$9,081.10

11-22-13      \$5,768.67

**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that we have another new employee, Mary Kay Lane, who fills the reference desk portion of the position vacated by Saren Black.

**Friends Rep** – Gabbard reported that the Friends have pledged up to \$4,000 for the Winter Extravaganza to be held in January. They also discussed having a winter fundraiser, possibly a fancy dinner to be held in the library.

**Director's Report** – Collins turned in her written report. She added that there has been discussion about changing the Lapsit program on Wednesday evenings due to behavior problems with this particular group. One possibility is to move Lapsit to Saturday mornings instead. Regennitter commented that programs are needed in the evenings for working parents. Some alternative programs for very young children and their parents are baby sign and baby massage.

## **Old Business**

**Registration Policy for Big Brothers Big Sisters** – Regennitter will refine and reword the policy and bring it to the next meeting for discussion and approval.

**Durant** – Collins and Fiedler attended a meeting with the Durant City Council and Mayor for a preliminary discussion about them contracting with Musser for library services. Their expectations do not mix well with our ability to take on what would be a branch library of Musser. We do not have the staff or money to adequately serve them. With the state commercial tax rollback, our ability will become even less as time passes.

## **New Business**

**Meeting Rooms Policy** – Regennitter moved to amend the policy to take out specific open hours. Second by Daufeldt. All ayes. Motion carried.

**Goals for FY 2014-15 Budget** – Some of the goals mentioned were: keep up with technology, continue to work with LEAN, explore additional programming, especially for children, find funding for RFID, look for consistent funding for new formats, and work in cooperation with the school district. Collins will send her list to the Board and welcomes any thoughts or suggestions.

**Strategic Planning Proposal** – Collins handed out the proposal which was prepared for the library. Discussion was held. Collins will contact the company to find out about the timing and billing for different pieces of the plan and will report back at the next meeting.

The meeting was adjourned at 6:00 p.m. The next meeting of the Library Board of Trustees will be Wednesday December 18 at 4:30 p.m.

Respectfully submitted,

Peggy Gordon, Secretary

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