

Library Board of Trustees

October 17, 2012

Library Conference Room

Present - Dew, Gordon, Knoernschild, Moravec, Olson, Regennitter, Stelzner, Wojtecki

Absent - Compton

Staff - Anderson-Peck, Benefiel, Collins

Friends Rep - Gabbard

Call to Order - President Wojtecki called the meeting to order at 4:30 p.m.

Approve Agenda - Gordon moved to approve the agenda as amended to move the tour of the Tech Services area to the end of the meeting. Second by Olson. All ayes. Motion carried.

Approve Minutes - Dew moved to approve the minutes of September 19, 2012 as written. Second by Knoernschild. All ayes. Motion carried.

Ratify Bills for Payment - Regennitter moved to ratify the following bills for payment. Second by Olson. All ayes. Motion carried.

10-5-12 \$14,603.76

10-19-12 16,778.73

Citizens Speak - Nothing to report.

Staff Liaison - Benefiel reported that Assistant Director Bobby Fiedler attended the Polaris Users Group Conference in New York at the beginning of October. The RiverShare consortium will be doing a Polaris upgrade in December. Fiedler gained valuable knowledge at the conference about what to expect with this upgrade.

Benefiel and Fiedler attended the Back In Circulation Again Conference in Madison Wisconsin in mid October. It was beneficial to discuss what other libraries are doing and to gauge what ideas could be implemented at Musser.

Both conferences were paid for by a staff development grant from the Friends of Musser Library.

Friends Report - Gabbard reported that the Friends have pledged up to \$4,500 in funding for Hans Brinker and the Silver Skates, which is the upcoming Winter Event

coordinated by Children's Librarian Betty Collins. It is scheduled for Jan. 11 & 12, 2013.

The Friends are planning a trivia night fundraiser that will take place in February 2013.

Director's Report - Collins turned in her written report detailing the first year of operation of the RiverShare Consortium. She also invited Board members to Wake Up Wednesday, the October 24th Chamber of Commerce event which will be held at the Library.

Old Business

Meeting with Bob Allbee - Collins reported on her very positive preliminary meeting with Bob Allbee. They talked about issues that will need to be identified, thought out, and discussed regarding a possible joint facility.

New Business

Draft of Annual Report - Discussion was held about whether or not an annual report is necessary, what information should be included, who the target audience is, and what is the best method of distribution.

Meeting Room Policy - Collins presented some suggested changes to the present policy. The Board felt that the policy should be re-worded more extensively. Staff will work on re-writing the policy and will bring it to the December meeting for review by the Board.

Tour of Tech Services and Breakroom Areas - It is expected that approximately \$11,000 will be spent on this project. This is \$4,000 under the previously approved budget amount of \$15,000.

The meeting adjourned at 5:30 p.m. The next meeting of the Library Board of Trustees will be Wednesday December 19, 2012 at 4:30 p.m. The November meeting has been cancelled due to a number of Board members and staff being out of town for the Thanksgiving holiday.

Respectfully submitted,

Peggy Gordon, Secretary

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