

# Musser Public Library Board of Trustees

## AGENDA

October 17, 2012– Small Conference Room

What	Desired Outcome	Who	Time
<b>Call to order</b>	Begin meeting at 4:30 p.m.; quorum to transact business.	Wojtecki	1 min
<b>Approve</b> <ul style="list-style-type: none"> <li>• Agenda</li> <li>• Minutes</li> </ul> <b>Ratify</b> <ul style="list-style-type: none"> <li>• Bills for Payment</li> </ul>	Approve Agenda Approve 9/19/2012  Review Payment of Bills	Board Board  Board	2 min 2 min  5 min
<b>Receive Communications</b>			
<ul style="list-style-type: none"> <li>* Citizens Speak</li> <li>• Staff Liaison</li> <li>• Friends Report</li> <li>• Director's Report</li> </ul>	Receive Comments Staff Comments Friends Comments Discuss Director's Report	Public Benefiel Gabbard Collins	3 min 5 min 5 min 5 min
<b>Review Committee Activities</b>			
<b>Old Business</b>			
<ul style="list-style-type: none"> <li>• Meeting with Bob Allbee</li> <li>• Technical Services/Breakroom Area</li> </ul>	Update  Brief tour	Collins  Collins	10min  10min
<b>New Business</b>			
<ul style="list-style-type: none"> <li>• Draft of Annual Report</li> <li>• Meeting Room Policy</li> </ul>	Board input on how to distribute and use the information  Review	Collins  Collins	10min  10min
<b>Adjournment</b>	Motion passes to adjourn until next meeting on December 19, 2012	Board	1 min