

**Library Board of Trustees**

**September 16, 2015**

**Library Conference Room**

**Present** – Daufeldt, Dew, Gradert, Moravec, Olson, Regennitter

**Absent** – Gordon, Sheets

**Staff** – Anderson-Peck, Benefiel, Collins, Fiedler

**Friends Rep** – Willits

**Guests** – Rosemary Boesen, Jeff Dimer, George Lawson, Rob Winters

**Call to Order** – President Daufeldt called the meeting to order at 4:31 p.m.

**Approve Agenda** – Regennitter moved to approve the agenda as presented. Second by Olson. All ayes. Motion carried.

**Approve Minutes** – Gradert moved to approve the minutes of August 19, 2015 as written. Second by Dew. All ayes. Motion carried.

**Ratify Bills for Payment** – Dew moved to ratify the following bills for payment. Second by Olson. All ayes. Motion carried.

9-4-15            \$10,149.61

9-18-15          \$12,493.21

**Citizens Speak** – None

**Staff Liaison** – Benefiel reported that the Circulation staff is very positive about the staffing changes and they are adjusting well during this transition period. The Pages, formerly known as Shelves, will take over the tasks behind the Circ desk that do not directly involve interaction with the patrons, freeing up the Circ staff to spend more time with each patron and thus improving customer service. When the Pages are out in the stacks shelving materials they can be summoned to the Circ desk by a pager in order to help check in items when things get busy.

**Friends Report** – The book sale fundraiser was held in early September. Good donations were received, but unfortunately they made only about half as much money as in past years. The next fundraising event will be a trivia night in the late Fall.

**Director's Report** – Collins turned in her written report. She also reviewed in depth the most recent circulation statistics.

### **Old Business**

**Building Program Update** – Rob Winters and Jeff Dimer showed artist drawings of building exteriors for the current building, the half block site and the full block site. Broad cost estimates were also presented for each site. The Board was reminded that these are conceptual designs only. Members were asked to fill out a Site Options Evaluation form and return it to Collins before the next Board meeting.

**Board Vacancy** – Discussion was held.

**Community College Update** – Collins met with the new president of Muscatine Community College. It is unlikely that a merger of the MCC Library and Musser Library will take place.

### **New Business**

**Community Foundation** – Discussion about joining was tabled until next month.

The meeting was adjourned at 5:50 p.m. The next meeting of the Library Board of Trustees will be Wednesday October 21, 2015.

Respectfully submitted,

Peggy Gordon, Secretary

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