



# City of Muscatine

## **LIBRARY BOARD OF TRUSTEES**

Wednesday, May 17, 2023

The Library Board of Trustees meets on the 3rd Wednesday of each month at 4:30 p.m. in the Library Conference Room

### **AGENDA**

1. **CALL TO ORDER**
2. **APPROVAL OF AGENDA**
3. **APPROVAL OF MINUTES**
4. **RATIFY BILLS FOR PAYMENT**
5. **RECEIVE COMMUNICATION**
  - A. Ali from the Community Foundation to review the Endowment
6. **COMMUNICATIONS - CITIZENS**
7. **STAFF LIAISON**
8. **FRIENDS' REPORT**

**9. DIRECTORS' REPORT**

**10. BOARD TRAINING**

- A. Betty Collins - Summer Reading Presentation

**11. OLD BUSINESS**

- A. Request for approval to close the endowment fund with the Community Foundation
- B. Request for approval of Strategic Plan proposal from Wastyn & Associates for \$4,500.00
- C. New Library Policies Preliminary Discussion & Process/Timeline (attachment)

**12. NEW BUSINESS**

- A. Request for approval to purchase one of the following items over \$5,000:
  - Pillar Soundproof Booth: \$6,690.00 (attachment)
  - ZenBooth: \$6,435.00 (attachment)
- B. Request to purchase t-shirts and print advertising for the 5 year celebration not to exceed \$1,000 from the Library Trust Fund

**13. ADJOURNMENT**